



## Teach the Teacher – Facilitator Training Course

**Course Locations:** Oxford and London

**Days training:** 2 days

**Group numbers:** Small group training. 16 candidates maximum

**Cost** £499

**Faculty:** Expert faculty consisting of NHS Consultants and Educationalists (with Masters and PhD in education theory, course design and delivery)

**CPED:** 10 CME Points had been approved

You will receive a certificate of course completion for you portfolio and also a study leave receipt for you to obtain reimbursement from your institution if applicable.

### **How will I benefit from this course?**

- Gain training in the theory of adult education
- How to develop and write structured learning objectives
- Different learning styles/ using learning style questionnaires
- The learning environment. Safe and ineffective set ups
- Different methods of delivering a session
- Dealing with difficult students
- How to give effective and personalised feedback
- Perfecting your presentation skills
- How to validate your teaching session
- Hands on sessions on one to one, small group and large group teaching sessions
- Highly interactive course giving practical tips to help you improve your teaching skills.

Before the course each candidate will receive a learning styles questionnaire which will identify their individual learning style and other session orientated tasks. Attendees will have plenty of practice with small group and 1-2-1 teaching sessions with feedback to help improve their teaching skills. By the end of the course all attendees will have receive formal training in the planning, design, structure, delivery and validation of a teaching session using a variety of methods.

### **Pre Course information and Activities**

1. Aims and Objectives of the course- Agenda for the 2 days
2. Multiple intelligence test
3. Talking the Talk – glossary of educational terms
4. Introduction to Micro teaching session – preparation for micro teaching session
5. Hand out – Assessment protocol

Teach the Teacher Course for Doctors. Produced and delivered by Oxford Medical [www.medicalinterviewsuk.co.uk](http://www.medicalinterviewsuk.co.uk) and [www.oxford-medical.co.uk](http://www.oxford-medical.co.uk)



## 6.Pre – course questionnaire

### During the Course

1. All handouts will be accompanied by references and sources of further reading.
2. All power point presentations will be available within a training manual.

### After the Course

1. Delegates will be advised on ways in which to keep in touch after the course, in order to continue their learning within the field.

### Day 1 – Training programme

Time	Activity	Notes
9am	Introduction to the day- The language of learning	
9.10 -9.30	Icebreaker and introductions	
9.30-9.50	How Adults learn – Your role as tutor. Putting aims into practice Development of learning communities Deep and surface learning	Kolb learning cycle Inclusive communication Knowles et al – Model of andragogy Lave and Wenger
9.50- 10.15	Activity - active learning	Learning styles questionnaire results and group activity
10.15-10.30	Reflection – the role of reflection on action	Summary of group activity. Schon
10.30 -10.45	Tea break	
10.45-11	Facilitator /styles Preparing to teach – designing a session	Heron’s Model of six category intervention analysis
11-11.20	Pair work designing a session	Practical session
11.20-11.45		Individual and group reflection on teaching styles
11.45-12.15	Teaching in action	Video
12.15-12.30	Video critique	



Time	Activity	Notes
12.30-13.15	Lunch	Lunch
13.15-13.45	Activity- Effective and ineffective teaching	
13.45-14.30	Dealing with disruption  Causes and effects Plenary – giving and receiving feedback Feedback / feed forward activities	
14.30-15.00	Activity Giving and receiving feedback / Feedback /feed forward Critical analysis	Northedge
15.00-15.30	Group reflections/ Tea	Group reflections and tea break
15.30-16.00	Preparation for micro teaching. Planning aims and objectives. Pair work	
16.00-16.45	Activity – planning and delivering a teaching session	
16.45 -17.00	Questions and close Preparation for tomorrow's session	

## Day 2 – Training Programme

Time	Activity	Notes
9-9.10	Welcome back – reflections on yesterday's session and structure of today. Any questions	Icebreaker / reflection in action
9.10-9.30	Designing a curriculum (plenary) Enhanced presentation techniques - brainstorm	
9.30-9.45	Group work – presenting an idea	
9.45-10	Reflections on group work	
10-10.15	Coffee / Individual	



Time	Activity	Notes
	question time	
10.15-11.30	Micro teaching session 01- Groups	Teaching session planned and delivered by the 4 groups. Other students complete assessment/ feedback sheet. Tutor also observes and completes pro forma for feedback
11.30-12.30	Preparation for 1 to 1 teaching sessions Recap on aims and objectives	
12.30-1.15	Lunch	
1.15-14.30	Micro teaching 2 – one to one sessions.	
14.30-15.30	Reflections on feedback Micro teaching 1– group work	
15.30-15.45	Tea	
15.45-16.15	Validating and improving a teaching session	
16.15-17.00	Action research – ways forward. Feedback and close	

**How do I book a place on the Oxford teach the teacher course?**

- 1: Either online**
- 2: By completing the form below**



# Oxford Medical

## Teach the Teacher Course booking form:

Please complete all sections of this booking form and return via email or post.

**Name:**

**Speciality:**

**Hospital:**

**Email address:**

**Contact telephone number:**

**Mobile telephone number:**

**Home address:**

**Course date:**

**Course location:**

**Payment options:** Please delete as appropriate

1) I have included a cheque for the sum of £..... Made payable to "Oxford Medical Training Ltd" and sent this to: Nolands House, Oxhill, Warwickshire, CV35 0RJ

2) Please can you invoice my institution directly for payment of this course fee. Please note that you will have to have made prior arrangement with your sponsoring organisation prior to selecting this option.

Institution:

Contact name:

Contact telephone number:

Contact email:

Institution postal address:

**Signed:**      **Applicant**.....

**Date:** .....

## Terms and Conditions of booking:

Please see our terms and conditions of service which includes our course cancellation policy on our website.